

Thank-you for applying to vend at the 2009 Hessler Street Fair.

This year we are especially proud to be celebrating our 40th anniversary and are looking forward to an even more successful weekend than ever before. Everyone here at the HSF committee is working hard to ensure that a good time is had by all. In an effort to continue our support of local vendors, the following guidelines are being implemented.

1. Decisions on non-profit vendors are based on a desire to have as broad a variety of ideas presented as possible. We also favor organizations with a focus on local and community issues. Due to the limited number of spaces available for non-profit booths, preference will be given on first-come, first-served basis, and on our desire to present a broad range of views. Non-profit organizations with an emphasis on selling products (T-shirts, books, etc.) will be charged a booth fee of \$25.00. **However, a commission of 10% of gross sales will also be required, payable at the close of the fair each day.** To prevent conflicts with commercial vendors, we request that you tell us in advance what you will be selling. Also, non-profit vendors are prohibited from selling food items, to prevent licensing issues with the city.
2. Please indicate on your application if you would like to be at or near your previous booth location. Every effort will be made to accommodate your request. This year, we will not be using the Mandel Center courtyard for vendors. Residents of Hessler Street are always given first dibs on their frontage.
3. Be sure to fill out all areas of this application. Because spaces accommodating tents or canopies are limited, you must indicate to us if you bringing one. Also, please indicate any special needs such as electricity, tables or chairs, and if your structure is larger than the 10 x 10 ft. space allotment. Also be sure to include any extra charges along with your \$25 vendor fee.

Thank-you for your cooperation and we look forward to seeing you in May!

Irene Gaspar - Non-Profit Vendor coordinator

Applicant name: _____ Booth name _____

Address: _____

Phone number: _____ e.mail: _____

Description of goods or services:

Item	Fees
Non-Profit Booth (vending)	\$25.00__
# ___ 8' table & 2 chairs @ \$ 15.00 each	\$ _____
# ___ Parking Permit @ \$10 each (one per booth, please)	\$ _____
Total fees included	\$ _____

I will / will not be bringing my own tent/canopy. (10'x10' or smaller)

I do /do not require electricity. Number of outlets needed (120volt) _____

Make all checks payable to the Hessler Street Fair Committee and send completed application and fees to:

The HSF Committee, Attn: Non-Profit Vendor Coordinator. 11326 Hessler Rd. Cleveland, OH 44106